



Contractor: \_\_\_\_\_

626 State Street  
Room 107  
Erie, PA 16501  
Phone: (814) 870-1540

## RESIDENTIAL LEAD HAZARD REDUCTION CONTROL PROGRAM

# BID PACKAGE

Property Address: **513 East 24<sup>th</sup> St. Erie, Pa. 16503**

### Contents:

- Bid Walk-Through Data Form
- Non Collusion Affidavit
- Public works Employment Verification
- Scope of Work

I have received a copy of the work scope and agree with the work to be completed:

Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

ERA Inspector: \_\_\_\_\_ Date: \_\_\_\_\_



# BID WALK-THROUGH DATA FORM (Replaces 'Pre-Notice to Proceed')

Bid walk-through Date: \_\_\_\_\_ Time: \_\_\_\_\_

Contractors Name: \_\_\_\_\_

Project Address: 513 East 24<sup>th</sup> St. Erie, Pa. 16503 Homeowners Name: Delphia Agee

**Completed bids are to be delivered IN A SEALED ENVELOPE to the ERA office located at 626 State Street, Room 107:**

Due Date: 3/26/25 Time: 12:00 PM

If awarded, Contractor hereby agrees to furnish all labor, materials, equipment, incidentals, and services to affect the timely completion of all items identified on the Scope of Work in return for the total bid amount recorded below. **All Bids are valid for 30 days after the bid due date, and are subject to re-bid after the 30 day period.**

Contractor agrees that he/she will be able to complete the project within 120 days of being awarded the bid.  
**TOTAL BID AMOUNT:** \$ \_\_\_\_\_

**Subcontractors** to be used on this project **(required for bid consideration):**

Name	Trade/ Function
_____	_____
-	_____
_____	_____
-	_____
_____	_____
-	_____
_____	_____
-	_____

I certify that lead safe practices will be used (if necessary) on this project. I further assure the Erie Redevelopment Authority that every employee and subcontractor on the job will have all required lead certifications, and that the required signage will be posted on the property for the entire tenure of the project.

Signature of Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

***BID WILL NOT BE CONSIDERED WITHOUT CONTRACTOR SIGNATURE AND DATE***

Included as part of this bid package are the non collusion affidavit, Public Works Employment Verification Act, Scope of Work, and field drawings.

# Non-Collusion Affidavit

I \_\_\_\_\_  
(NAME) (TITLE)

OF \_\_\_\_\_, certify and make this affidavit  
(VENDOR, COMPANY, AGENCY)

on behalf of my company agency, or brokerage and its owners, directors, and officers that I am the person responsible for the pricing quoted in this bid administered by the Erie Redevelopment Authority to which this affidavit forms a part.

I certify that:

1. That the pricing reflected in this bid have been arrived at independently and without outside influence, communications, or collusion from any other bidder, potential bidder, or disqualified bidder.
2. That the pricing contained in this bid has not been disclosed to or discussed with any other bidder, potential bidder, or disqualified bidder.
3. That no influence, extortion, or collusion has been used to restrain or prevent any person, firm, company, or organization from participating in or responding to this request for bid administered by the Erie Redevelopment Authority.
4. That this bid is being made free and clear of any collusive activity or inducement to submit this as a non-competitive bid for the purpose of complementary bidding to make another bid appear to be the lowest.

I understand that by signing this form I acknowledge that the above representations are material to, form a part of, and will be relied upon in the awarding of a contract administered by the Erie Redevelopment Authority for which this bid is being submitted. I further understand fraudulent concealment of the true facts pertinent to the submission of this affidavit shall subject such vendor, company, or agency to penalties of law and permanent banning of bidding, subcontracting or providing any and all current and future materials, equipment, services or projects required by the Erie Redevelopment Authority or its funders.

This affidavit applies to all bids which are administered by the Erie Redevelopment Authority.

## VERIFICATION

I, \_\_\_\_\_, hereby state that the facts contained in the within the foregoing Non-Collusion Affidavit are true and correct to the best of my knowledge, information and belief. This statement is made subject to the penalties of 18 Pa.C.S.A. Section 4904 relating to unsworn falsification to authorities.

Dated: \_\_\_\_\_

## **Public Works Employment Verification Act**

The Public Works Employment Verification Act (PA Act 127 of 2013) applies to this **contract/bid**. Contractors and all subcontractors performing work under this contract must utilize the Department of Homeland Security Employment Verification Program (EVP) to verify the eligibility of each new and existing employee hired on or after January 1, 2013, regardless whether the employee is working onsite or offsite. Contractors and Subcontractors must provide, as part of the complete bid package, the Employment Verification Program (EVP) Form as provided by the Pennsylvania Department of General Services and available at [www.dgs.state.pa.us](http://www.dgs.state.pa.us).

Additionally, a new employee hired by a contractor/subcontractor during the contract period and regardless of whether he/she is working onsite or offsite must be verified within five (5) business days of his/her start date.

Contractor/subcontractors must maintain the following documents for possible audits: 1.) documentation of date of hire of employee; 2) documentation from the EVP system stating the employment eligibility of each employee hired on or after January 1, 2013; and 3) a copy of the signed and dated Public Works Employment Verification form for his/her company and for all subcontractors.

Subcontracts between contractors and its subcontractors are required to contain notification of the applicability of the act, information regarding the use of EVP, and reference to the [www.dgs.state.pa.us](http://www.dgs.state.pa.us) webpage. Contractors/subcontractors are not permitted to require/allow employees to obtain e-verification self-checks for themselves, the contractors/subcontractors must e-verify the employee.

(See Statement of Policy for a further description of the act:  
<http://www.pabulletin.com/secure/data/vol42/42-52/2525.html>.)



COMMONWEALTH OF PENNSYLVANIA

PUBLIC WORKS EMPLOYMENT VERIFICATION FORM

Date \_\_\_\_\_

Business or Organization Name (Employer) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contractor       Subcontractor (check one)

Contracting Public Body \_\_\_\_\_

Contract/Project No \_\_\_\_\_

Project Description \_\_\_\_\_

Project Location \_\_\_\_\_

As a contractor/subcontractor for the above referenced public works contract, I hereby affirm that as of the above date, our company is in compliance with the Public Works Employment Verification Act ('the Act') through utilization of the federal E-Verify Program (EVP) operated by the United States Department of Homeland Security. To the best of my/our knowledge, all employees hired post January 1, 2013 are authorized to work in the United States.

It is also agreed to that all public works contractors/subcontractors will utilize the federal EVP to verify the employment eligibility of each new hire within five (5) business days of the employee start date throughout the duration of the public works contract. Documentation confirming the use of the federal EVP upon each new hire shall be maintained in the event of an investigation or audit.

I, \_\_\_\_\_, authorized representative of the company above, attest that the information contained in this verification form is true and correct and understand that the submission of false or misleading information in connection with the above verification shall be subject to sanctions provided by law.

\_\_\_\_\_  
Authorized Representative Signature



## Redevelopment Authority City Of Erie

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Client: Delepha Agee  
Property: 513 East 24th St.  
Erie, PA 16503-0000

Home: (814) 844-0936

Operator: POTTE

Estimator: Pat Otteni

Type of Estimate: Rehab

Date Entered: 3/12/2025

Date Assigned:

Price List: PAER8X\_MAR25

Labor Efficiency: Restoration/Service/Remodel

Estimate: 513-EAST-24TH-

File Number: 513 East 24th

**Note: Measurements taken by RACE Inspectors are estimates only and should not be used by Contractors for bidding purposes. Contractors need to take their own measurements for bid calculations.**

All work is to be in accordance with RACE specifications and the 2009 edition of the IRC. Any work not in compliance of these standards and codes will be removed and replaced.

All Lead Hazard control work will conform to HUD Guidelines and all Pennsylvania Labor & Industry standards.

Any overages of relocation time will be the responsibility of the Contractor. The need for additional relocation time must be noted on this bid package.

This scopes pricing will include all applicable Municipal permits/fees and any required Municipal inspections or review fees required by the jurisdiction of this project.

**All Contractors bidding on RACE projects must provide the following information:**

**Current Registration as a Pa. Home Improvement Contractor.**

**Maintain compliance with EPA's RRP program**

**Provide proof of Liability Insurance not less than \$1,000,000 (certificate of insurance with a 30 day cancellation notice provision to be provided to RACE).**

**Obtain & maintain statutory minimum Workmen's Compensation Insurance as required.**

**If applicable maintain compliance with Pa. Dept. of Labor & Industry requirements for all lead abatement projects**



## Redevelopment Authority City Of Erie

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513-EAST-24TH-

Main Level

### Roofing

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DESCRIPTION	QTY
1. Remove Laminated - comp. shingle rfg. - w/ felt Open roof inspection required	16.00 SQ
2. Replace Sheathing - OSB - 3/4" - allow 10% for replacement	160.00 SF
3. Replace Drip edge	200.00 LF
4. Replace Ice & water barrier	700.00 SF
5. Replace Roofing felt - synthetic underlayment	9.00 SQ
6. Replace Flashing, 14" wide replace all wall and valley flashing	50.00 LF
7. Replace Chimney flashing	1.00 EA
8. Replace Re-point masonry	1.00 SF
9. Replace Laminated - comp. shingle rfg. - w/out felt	16.00 SQ
10. Replace Continuous ridge vent - shingle-over style	38.00 LF
<b>Line item total</b>	

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NOTES:

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### Gutters

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DESCRIPTION	QTY
11. R&R Gutter / downspout - aluminum - up to 5"	210.00 LF
<b>Line item total</b>	

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## Redevelopment Authority City Of Erie

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### Siding

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DESCRIPTION	QTY
12. Detach & Reset Siding - vinyl On side B	500.00 SF
13. Detach & Reset Siding - vinyl Renail lose siding @ side D peak	1.00 EA
<b>Line item total</b>	

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NOTES:

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### Kitchen

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DESCRIPTION	QTY
14. Replace Ground fault interrupter (GFI) outlet-to the right of the sink-	1.00 EA
<b>Line item total</b>	

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NOTES:

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### Living Room

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DESCRIPTION	QTY
15. Replace Wood Floor Repair-replace missing wood flooring and stain to match as close as possible	1.00 HR
16. R&R Light fixture -ceiling light-	1.00 EA
<b>Line item total</b>	

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**Plumbing**

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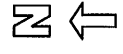
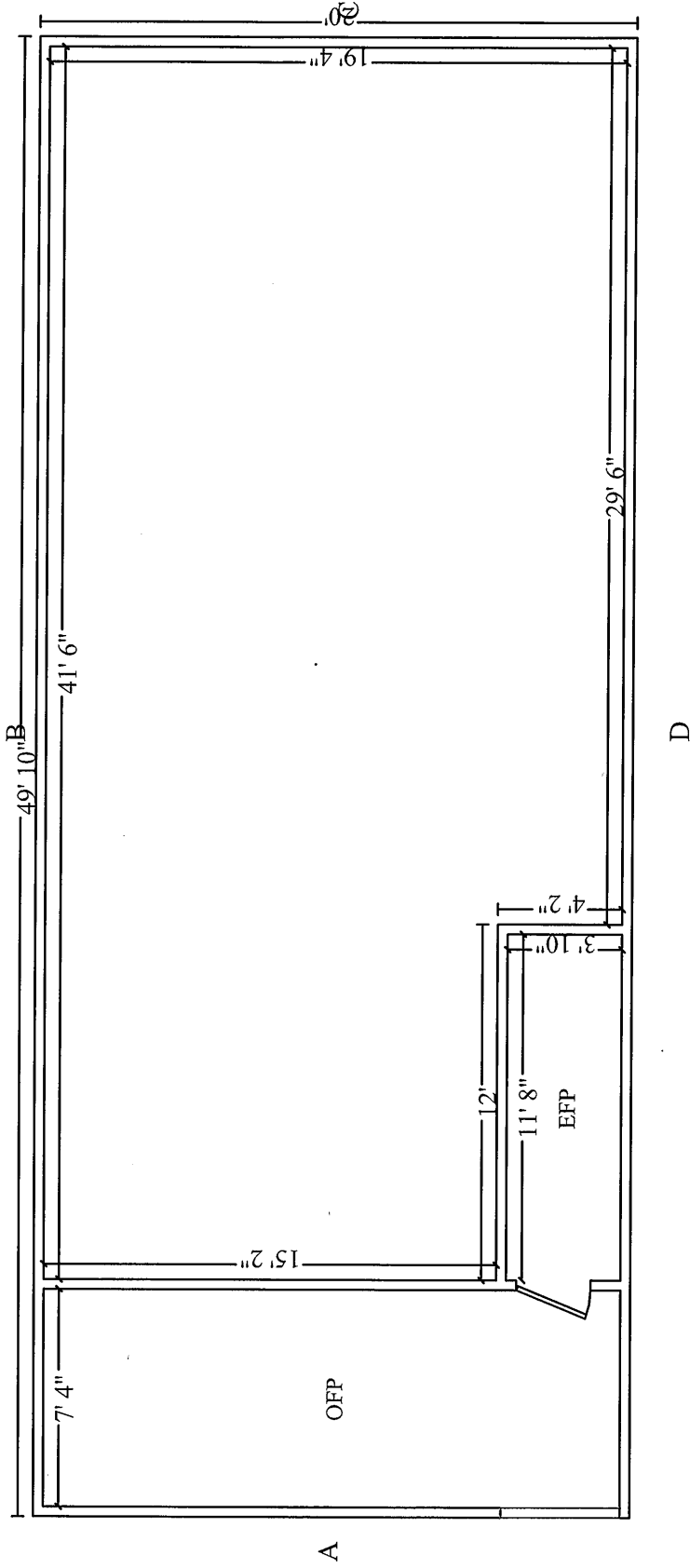
DESCRIPTION	QTY
17. Plumbing Replace shower drain from shower to main drain line	1.00 EA
<b>Line item total</b>	

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NOTES:

**Grand Total Areas:**

1,588.00 SF Walls	938.83 SF Ceiling	2,526.83 SF Walls and Ceiling
938.83 SF Floor	104.31 SY Flooring	197.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	206.00 LF Ceil. Perimeter
938.83 Floor Area	996.67 Total Area	1,588.00 Interior Wall Area
1,230.33 Exterior Wall Area	139.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	





Redevelopment Authority City Of Erie

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Total Bid \_\_\_\_\_

By/Title \_\_\_\_\_

Company \_\_\_\_\_